



MADBURY PLANNING BOARD

13 Town Hall Road, Madbury, NH 03823

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Approved

OFFICIAL BUSINESS

Minutes of: July 19, 2023

Meeting Convened: 7:00 pm

Members in Attendance:

Douglas Hoff - Vice Chair

Tim Burt -Ex Officio

Tom Burbank

Michael Card - Secretary

Andrew Losee

Casey Jordan

Bill Courtemanche - Alternate

Support Staff:

Elizabeth Durfee - Contract Planner

Daphne Chevalier - Recording Secretary

Meeting Attendees:

1. Call to Order

Vice Chair Hoff called the meeting to order at 7:01 pm.

2. Seating of Alternates

Alternate Courtemanche was seated in Chair Goodnow's absence.

3. Approval of Minutes

Motion by Member Jordan to accept the minutes for 21 June, 2023 as presented.

Seconded by Member Burt. **Motion passed unanimously.**

4. Correspondence

No correspondences were entered into the record this evening.

5. Workshop Session

The Board discussed the Madbury Housing Public Input Survey presented by Ms. Durfee, beginning with the questions they weren't able to review at the previous planning board meeting and providing Ms. Durfee with feedback about which questions to keep (questions 22 - 27), alter (questions 13, 14, 16, 17, 18), add (What changes would you like to see related to housing in Madbury?; Please comment on anything else related to housing, neighborhood, and/or related services you want considered as it relates to Madbury's Master Plan), or eliminate (questions 15, 19, 20, 21, 22).

Ms. Durfee will revise the draft survey and send a final revision to the Board by next Wednesday for review and discussion at the next Board meeting. The Board discussed potential incentives for completing the survey and decided the best option would be gift cards that could be used at various local businesses.

The Board discussed an appropriate time to distribute the survey, settling on sometime between September 1 and mid-October in order to use the Madbury Musings as another communication means to elicit survey responses. Both paper and electronic copies of the survey will be available.

6. Other Business

No other business was discussed.

7. Adjournment

Motion to adjourn by Member Card. **Seconded** by Member Casey. **Motion passed unanimously.**

Meeting adjourned: 8:31 p.m.

Respectfully submitted by Daphne Chevalier.