



# MADBURY PLANNING BOARD

13 Town Hall Road, Madbury, NH 03823

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## Approved

### OFFICIAL BUSINESS

**Minutes of:** August 2, 2023

**Meeting Convened:** 7:00 pm

**Members in Attendance:**

Douglas Hoff - Vice Chair

Tim Burt -Ex Officio

Michael Card - Secretary

Andrew Losee

Bill Courtemanche - Alternate

**Support Staff:**

Elizabeth Durfee - Contract Planner

Daphne Chevalier - Recording Secretary

**Meeting Attendees:**

**1. Call to Order**

Vice Chair Hoff called the meeting to order at 7:05 pm.

**2. Seating of Alternates**

No alternates were seated.

**3. Approval of Minutes**

**Motion** by Member Burt to accept the minutes for 19 July, 2023 as presented.

**Seconded** by Member Card. **Motion passed unanimously.**

**4. Correspondence**

No correspondences were entered into the record this evening.

**5. Workshop Session**

Ms. Durfee reported on the feedback she received from Member Jordan and invited additional feedback from the board. She recommends running the housing survey for four to five weeks. She also discussed with the board the possibility of having a table set up for Madbury Day, September 9<sup>th</sup>, where residents can complete paper copies of the survey. The board agreed to begin the survey on September 1, 2023 and discussed the potential for having tablets at their Madbury Day table so the public could complete the survey digitally. Ms Durfee shared her draft for the informational postcard with a QR code and a link to the website. Member Burt asked to have the Madbury Town seal added to the postcard. Vice Chair Hoff thanked Ms. Durfee for her work on the survey.

Additionally, the board discussed using a table on Madbury Day to solicit feedback and provide information about how to get involved in the Master Plan work regarding housing in Madbury. Vice Chair Hoff will reach out to Ms. Oshima to request a table for Madbury Day and bring a copy of Ms. Durfee's flier to the elementary school for posting.

#### **6. Other Business**

Vice Chair Hoff discussed potential topics for the next board meeting, including the tourist house investigation and issues with the town website. Member Burt stated the select board would like to have CMA Engineering present information to the public about the plan to replace Freshet Road Bridge. Member Burt also reported on the select board's discussion regarding how the different town boards share information on the town website and what the select board would like to see posted from each town board (at minimum, agenda and minutes).

Member Burt reported that the select board is looking for budget requests. He also reported on the select board's action on the generator business issue, which seems to be resolved.

#### **7. Adjournment**

**Motion** to adjourn by Member Card. **Seconded** by Vice Chair Hoff. **Motion passed unanimously.**

**Meeting adjourned:** : 7:47 p.m.

Respectfully submitted by Daphne Chevalier.