



Application for Lot Line Adjustment
Madbury Planning Board
www.madburynh.org

Form Date
2014-06-06

Please review the subdivision regulations at <http://www.madburynh.org/pb>.

Applicant Name: _____ **Phone:** _____

Address: _____

Email: _____

Contact Name: _____ **Phone:** _____

Address: _____

Email: _____

Surveyor Name: _____ **Phone:** _____

Address: _____

Email: _____

Engineer Name: _____ **Phone:** _____

Address: _____

Email: _____

In accordance with Madbury's Subdivision Regulations, a complete application includes:

- ☐ \$100 fee per affected lot;
- ☐ A complete list of abutters with addresses (ask at the Town Hall);
- ☐ All information and items listed in the Lot Line Adjustment Application Checklist (attached).

Please send a copy of the plot plan in PDF format to the chairman at fritz.green.bari@gmail.com.

Signatures (if any applicants are not owners, owner's consent must be documented).

Lot(s) to be merged:

Owner	Name	Map #	Lot #	Plan #
1				
2				
3				

Owner(s) :

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____



Checklist for Lot Line Adjustment Application

These materials are required:

- ☐ Current lot owners' names and addresses
- ☐ Applicant, option holder or other interested parties names and addresses
- ☐ Copy of deeds of affected lots
- ☐ List of abutters and mailing addresses
- ☐ Two (2) copies of the plan at a scale conforming to the requirements of Subdivision Regulations and acceptable to the Strafford County Registry of Deeds with:
 - ☐ Title Block including the date the plan was prepared and the date of the last revision
 - ☐ Surveyor's or engineer's name, address, stamp, signature, and error of closure certification
 - ☐ Date
 - ☐ North arrow
 - ☐ Location (Locus) map
 - ☐ Tax map and lot numbers
 - ☐ Old and new lot lines and revised lot areas
 - ☐ Location of existing buildings
 - ☐ Boundaries of wetlands and water bodies
 - ☐ Location of existing sewage disposal system, water system, and other utilities
 - ☐ Setbacks as required by ordinances
 - ☐ Monumentation as set or to be set
 - ☐ Approval block for Planning Board endorsement
- ☐ Ten (10) copies of the plan on 11"x17" paper

Upon approval, a mylar copy of the plan and three full scale paper copies must be submitted to the Planning Board for recording the approved plan.

A \$25 recording "L-CHIP" surcharge is imposed by the State. A separate check for \$25 made payable to "Strafford County Registry of Deeds" must accompany all plans to be recorded.

These materials may be required by the Planning Board:

- ☐ Copy of Driveway permit (state or Town)
- ☐ Test pit logs and locations of test pits
- ☐ Topographical map (2 ft. intervals) existing and proposed
- ☐ High Intensity Soils Survey
- ☐ Other essential features mapped or documented